

Newfield Township Board Meeting

3890 198th Avenue

Hesperia, Michigan 49421

Phone 231-854-4702

February 21st, 2017

7:00 p.m.

The meeting was called to order by Supervisor, Joan David. The Pledge was stated. A roll call was as follows John Clark, Tami Ballantyne, Joan David, Nancy Conley present. Rick Roberson absent.

Public Comments:

Sherriff Criag Mast handed out a list of ordinances that the Oceana Sherriff's dept. contracts with Newfield Township to enforce. This will be a 4 year contract.

Tami Ballantyne made a motion seconded by John Clark to approve the agenda adding to #5. Steve Micklin also, #8 Approve Budget, and #9 Contract with Sherriff's Dept. Motion carried.

Tami Ballantyne made a motion to approve the minutes of the Board Meeting for Jan 17, 2017. Nancy Conley seconded it. Motion carried.

Tami Ballantyne made a motion to approve the Special Board Meeting minutes of January 24th, 2017 with the correction of the spelling of Troy Biesidas name. John Clark seconded it. Motion carried.

Tami Ballantyne made a motion to pay the bills for the month Checks # 12706-12735 including and EFT for \$1,145.05, for a total of \$10,521.25. John Clark seconded it. Motion carried.

Tami gave the treasurers report for Jan. with a total of \$55,917.57 for deposits. Total bills for the month were \$12,035.32, with a total cash available of \$268,204.97.

Supervisors Report:

She along with our treasurer and members of the 2017 Board of Review attended training at Golden Township Hall on Feb, 16th, 2017.

New Dumpster has been delivered and will be emptied bi weekly.

The Oceana County Conservation District sent information on their annual Tree Sale.

The Oceana County MTA will meet here at Newfield Township Hall at 7:00 p.m on March 2, 2017.

Correspondence:

Received information from the Census Bureau reports.

We received a letter from BHT our insurance company, outlining areas to be dealt with by our Crisis Adjuster. Some have already been addressed and we will continue to work on the issues.

2017 Equalization letters will be out from the Assessor in the next few weeks.

Steve Micklin received a letter from the health dept. concerning the work on a house on Hawley along the river. Permits were needed for the pipeline, new septic and DNR permits. He will follow up with this.

Old Business:

NONE

New Business:

Tami Ballantyne made a motion seconded by John Clark to approve the Federal Poverty Guidelines for 2017. Motion carried.

Tami Ballantyne made a motion to accept the resignation of Pat Lause from the Zoning Board of Appeals with the term ending on 1-1-2019. Nancy Conley seconded it. Motion carried.

Tami Ballantyne made a motion seconded by John Clark to accept Resolution #2017-1 to designate signers for Perpetual CD's at Shelby State Bank. Whereas, Shelby State Bank required authorized persons to be named as signers on each Certificate of Deposit at their bank. Be it resolved that the authorized signers will be the elected clerk and the elected treasurer. A roll call vote ended with Nancy Conley, John Clark, Tami Ballantyne and Joan David voting yes. There was no opposition. Motion carried.

We discussed some of the language used in the descriptions of actions at the Cemetery. It was suggested that the interpretation of Resident or Non Resident is determined by if or not the person has a PRE and or his address on his driver license. A Cemetery committee will be formed to go over some of the language and pricing. This committee will include Dennis David our sexton and 1 other board member.

In reviewing the salaries of various offices within the Township Tami Ballantyne made a motion seconded by John Clark to give the Board of Review workers a minimum of \$50.00 for the first 4 hours and \$12.00 for each hour thereafter. Motion carried.

It was brought to our attention that Jay Peasley does considerable work on updating our maps and IT work in our township. Nancy Conley made a motion to give him \$25.00 per hour for his work, payable each month when presented. John Clark seconded it. Motion carried. This will be effective as of April 1, 2017.

In reviewing our salaries and wages and line item costs in the cemetery Tami Ballantyne made a motion seconded by John Clark to make the following adjustments to cemetery billings: Burial Fees will be changed to \$400.00 per opening of a full burial regardless of resident or non-resident with \$300.00 of those fees going to the sexton. Cremations will be \$150.00 regardless of resident or non-resident. Winter burial fees will be \$500.00 extra for full burials. Saturday burials will be \$100.00 more with the sexton (digger) keeping the full amount. Sunday and Holiday burials will be \$200.00 more with the Sexton (digger) keeping the full amount. The sextons pay will be raised to \$300.00 per grave opening and Closing. The motion carried. These changes will be effective as of April 1st, 2017.

Tami Ballantyne made a motion to increase the Zoning Admin. Salary to \$6000.00 per year. John Clark seconded it. Motion carried. This will be effective April 1, 2017.

Questions have been raised on the decision our Township will face on the Medical Marijuana situation in the next few months. Sherriff Craig Mast will be at the Oceana MTA meeting on March 2, 2017 here at the Newfield Township hall, to discuss these issues. The public is welcome.

Tami Ballantyne made a motion to replace the computer in the office that is used for general use and cemetery records. The old one has had many problems and is out of date. John Clark seconded it. Motion carried.

Nancy Conley made a motion to accept Resolution #2017-2 to adopt the 2017/2018 budget for the fiscal year and to accept and levy the allocated property tax mileage rate as proposed to support the proposed budget. It was seconded by Tami Ballantyne. Roll vote-John Clark-yes Tami Ballantyne-yes Joan David – yes and Nancy Conley Yes. There was no opposed. Motion carried. Joan David made a motion to accept the Resolution 2017-3 the Proposed Fireboard Budget for 2017/2018. Tami Ballantyne seconded it. Motion carried. Roll vote as follows: John Clark-yes Tami Ballantyne-yes Joan David-yes- Nancy Conley yes. There was no opposition.

Tami Ballantyne made a motion to contract with the Oceana County Sherriff Department for the ordinances they support in Newfield Township for the next 4 years. John Clark seconded it. Motion carried.

Reports:

Cemetery – The board would like to know when the storage unit was built , and who if any townships contributed to it. Nancy will locate the information.

Fire Board – Worked on the new Budget. They are looking at buying a refurbished truck.

Planning Commission – First meeting of the year will be in April.

Roads- Joan David made a motion to accept the contract for brining with Great Lake Chloride at \$950.00 per mile with a 1 time brine. John Clark seconded it. Motion carried. This information must be given to Hart by March 22, 2017.

Zoning – Steve Micklin handed out his monthly report.

John Clark made a motion to adjourn, Tami Ballantyne seconded it. Motion carried.

Meeting adjourned.

Nancy L. Conley

Newfield Township Clerk