

Newfield Township Board Meeting

3890 198th Avenue

Hesperia, Michigan 49421

January 19, 2016

The meeting was called to order by Supervisor, Gale Eitniew. The pledge was stated. A roll call was called with the following people present: Tami Ballantyne, Rick Roberson, Gale Eitniew, and Nancy Conley. Joan David, trustee was absent.

No Public Comments

Tami Ballantyne made a motion to approve the agenda adding #6 Approve meeting dates and #7 Audit. Rick Roberson seconded it. Motion carried.

Gale Eitniew made a motion to approve the minutes. Rick Roberson seconded it. Motion carried.

Tami Ballantyne made a motion to amend the budget to increase the Supervisor line #101-171-702 by \$1,000, the Treasurers line# 101-253-702 by \$1,000 and the Planning Commission line #101-410-702 by \$300.00 from the Unallocated line #101-699-999. Rick Roberson seconded the motion. Motion carried.

Tami Ballantyne made a motion to pay bills check # 12315 – 12342 including and EFT for \$1,222.53 for a total of \$10,541.71. Rick Roberson seconded it. Motion carried.

Tami Ballantyne gave the Treasurers report with a total deposits for \$10,186.75, with checks for \$10,323.60 and a total cash available of \$249,753.34.

Correspondence

Tami Ballantyne updated us on the process of the use of a credit card machine at the Township hall to use for tax paying purposes. She is looking at this process to be available for the Summer Tax collection.

Steve Micklin gave a report on Gas Pipeline safety.

Old Business

Tami Ballantyne made a motion to adopt the 2016-2017 Budget. Rick Roberson seconded it. Motion carried.

The assessor/IRS ruling states that the assessor must be an employee paying taxes. Tami Ballantyne made a motion to recreate a position of Assessor of Record that signs the Roll. This amount will be for \$250.00 per year. Rick Roberson seconded it. Motion carried.

Tami Ballantyne made a motion to accept the Assessor contract with Gail Dolbee for 3 years. Her company is known as the At Value Appraisal. She will be paid \$2,000 per month. Rick Roberson seconded it. Motion carried.

Appointments- Tami Ballantyne made a motion to accept the following appointments made by Gale Eitniew for the years 2016-2019 for the Planning Commission, Bob Carr, 3 year term and Tami Ballantyne as the Board Rep. for a 3 year term. Rick Roberson seconded it. Motion carried.

Tami Ballantyne made a motion to accept Barbara Wright as her Deputy Treasurer by Resolution 16-1, adding her as a signer on the bank accounts and removing Kathleen Vaniers name. Rick Roberson seconded it. A Roll call vote was called with the following voting Tami Ballantyne yes, Rick Roberson yes, Gale Eitnrear yes, Nancy Conley yes, .Joan David absent. Motion carried.

Gale Eitnrear made a motion to accept the appointments of Bill Myers and Pat Lause for the Zoning Board of Appeals for the years 2016-2019. Tami Ballantyne seconded it. Motion carried.

Nancy Conley made a motion to approve the Election Workers for the March 8, 2016 Presidential Primary as presented by the township election commission. The following workers were approved, Barbara Wright, Jay Peasley, Susan Gilliland and Nancy Conley. Gale Eitnrear seconded it. Motion carried.

Tami Ballantyne made a motion to approve the 2016 Township Board meeting dates for the third Tuesday of each Month. Gale Eitnrear seconded it. Motion carried.

Tami Ballantyne made a motion to use the Lake Michigan CPA Services, PLC again this year for our annual audit, not to exceed \$3,300. Gale seconded it. Motion carried.

Reports

Zoning – Steve Micklin presented his monthly report along with a 2015 Zoning Activity Summary Report.

Board of Review – BOR school this year will be Feb 4, 2016 at Golden Township.

Cemetery – The board again reviewed the Base fee to be used by the Sexton.

The meeting was adjourned at 7:50 p.m.

Nancy Conley

Newfield Township Clerk